



BEST PRODUCT. BEST SERVICE. BEST VALUE.

P) (208)695-2121 F) (208)695-2233

www.eventrentidaho.com



February 8-9 2023

Boise Centre, Boise ID

Introduction:

- EventRent, Idaho’s premier event professionals, have been selected to be the decorator for the **Idaho Education Technology Association Tradeshow**. Our services include, but are not limited to: tables, chairs, pipe and drape, trash services, and shipping and receiving handling. We have all of your Tradeshow needs.

Booth Equipment:

- Each indoor 10’x10’ booth will be set up with 8’ tall black back drape, 3’ tall black side drape, (1) 8’x30” dressed table, 2 event center chairs, 1 waste basket, and (1) 20 AMP (110v only) power drop (upon request).

Exhibit Hall:

- The indoor exhibit area is carpeted.

Discount Price Deadline Date:

- In order to receive the advanced order discounted rates provided on these forms, we **MUST** receive your order and payment by **Monday January 23rd 2023**. Any orders received after **January 23rd, 2023** will be assessed an Additional Fee of 50% per item/ service added.

Exhibitor Move in:

- Tuesday February 7th, 2023 (noon—5pm)
- Wednesday February 8th 2023 (6:30am—8:30am)

Show Schedule/ Exhibit Hours:

- Wednesday February 8th, 2023 (9am—5pm)
- Thursday February 9th, 2023 (9am—4pm)

Exhibitor Move-Out:

- Thursday February 9th, 2023 (3pm—7pm)
- All exhibitors must be moved out by 7pm

Post Show Paperwork and Labels:

- Vendors who need assistance with return shipping and handling will need to schedule this service with EventRent prior to the event ending.
- EventRent requires that each package is wrapped, palletized, and has proper return labels attached to each item.
- Packages need to be scheduled for pick up after the event at EventRent’s Warehouse (**600 N. Eagle Road, Meridian, Idaho 83642**) on Monday February 13th, 2023 or Tuesday February 14th, 2023 between the hours of 8:30am and 5:30pm.
- All payments including post show drayage and freight handling are due prior to the show starting. *****This is required to ensure packages get returned in a timely manner.****
- EventRent **will not** pick up any items/packages that have not previously been paid for and scheduled.
- *****The conference center does not support/accept direct shipping.***** Any items shipped directly to the center will be the sole responsibility of the sponsor to locate and handle.
- If a sponsor chooses not to use EventRent, it is up to them to find and coordinate return shipping, but materials cannot be left in their booths. IETA and EventRent will not be responsible for items left in booths that are not coordinated with EventRent for post show drayage.
- For specific instructions and post show paperwork, please see **page 18**.

Decorator Contact/ Information:

EventRent

600 North Eagle Rd

Meridian, ID 83642

Office: (208)695-2121 Fax: (208)695-2233

sales@eventrentidaho.com

Shipping and Receiving Information

Warehouse Shipping Address:

(Exhibiting Company Name)

IETA

C/O EventRent

600 N Eagle Rd

Meridian, ID 83642

EventRent will accept crated, boxed, or skidded materials beginning Monday January 24th, 2023, and ending Friday January 28th, 2023, at the address above. Items will be received at the warehouse between the hours of 8am and 6pm Monday through Friday.

****Any Materials arriving after Friday January 28, 2023 will be subject to Onsite Costs.****

****Please note: All items and drayage that require additional Labor, not detailed and pre-arranged with EventRent Sales Team, may be subject to Material Handling Charges. ANY Extra Labor/ Handling Fees are the responsibility of the Exhibitor and not the Promoter. This also applies to items not ordered through the Official Show.

****** No shipments will be received at show site. The conference center does not support/accept direct shipping.*******

Assistance:

We want you to have a successful show. If you have any questions, comments, or concerns please contact our EventRent Sales Department at (208)695-2121 or tradeshowsdistrolist@eventrentidaho.com.

Labor Information:

Most products listed as BOOTH FURNISHINGS include labor in the rental cost. However, services like booth set up, constant trash disposal, extra shipping labor, etc., will have an additional labor cost.

EventRent's Terms and Conditions

Lessor, hereby agrees to lease to **Lessee** the equipment described on the face of this agreement or in attached schedules in accordance with the following agreement:

1. TITLE AND OWNERSHIP. The leased equipment shall at all times be and remain the sole and exclusive property of Lessor. Lessee shall have only the rights to use the equipment in accordance with the terms of this agreement. Lessor shall have the right to display notice of its ownership of the equipment by display of an identifying stencil, plate or other marking, and Lessee agrees that it will not remove or cover such markings without the written permission of Lessor. It is expressly intended and agreed that the equipment shall be personal property even though it may be affixed or attached to real estate. The equipment shall not be removed from the place of delivery or installation without the expressed written permission of Lessor.

2. INSPECTION. Lessee acknowledges that he has had an opportunity to personally inspect the equipment and finds it suitable for his needs and in good condition. Lessee understands its proper use. Lessee further acknowledges Lessee responsibility to inspect the equipment prior to its use and to notify Lessor of any defects.

3. REPLACEMENT OF MALFUNCTIONING EQUIPMENT. If the equipment becomes unsafe or in disrepair for any reason, Lessee agrees to discontinue its use and to notify Lessor. Lessor will repair or replace the equipment with similar equipment in good working order if available, and if the defect is the result of normal use. Lessor is not responsible for any incidental or consequential damages caused by delays or otherwise, and Lessee hereby waives any right or entitlement thereto.

4. WARRANTIES. Lessor is not the manufacturer of the rented property nor the agent of the manufacturer, and no warranty against patent or latent defects in material workmanship or capacity is given, and Lessee expressly waives all such warranties of fitness which may be accorded by law or otherwise. There are no warranties of merchantability or fitness, either express or implied. There is no warranty that the equipment is suited for customers intended use, or that it is free from defects, and any and all such warranties of fitness, or otherwise, are expressly and specifically waived by customer.

5. HOLD HARMLESS AGREEMENT. Lessee shall defend, indemnify and hold harmless Lessor its employees, agents and subsidiaries, from and against all claims, liabilities, losses, damages to property or otherwise, and expenses, of every character whatsoever, resulting from the actions, negligent or otherwise, of Lessee, Lessee's employees and agent of Lessee or Lessee subcontractor. The indemnities included in this exhibit shall include reasonable attorney's fees paid by Lessor in defending suit and actions involving liability covered by the indemnification provision in this paragraph.

6. TIME OF RETURN. Lessee right of possession terminates on the expiration of the rental period and retention of possession after this time constitutes a material breach of Lessee's obligations under this contract. Time is of the essence in this agreement. Any extension must, at Lessor's election be mutually agreed upon in writing.

7. ASSIGNMENTS, SUBLEASES AND LOANS OF EQUIPMENT. The Lessor may assign its right under this contract without the Lessee's consent, but will remain bound by all obligations herein. The Lessee may not sublease or loan the equipment without the Lessor's written permission. Any purported assignment by the Lessee is void.

8. RETURN OF EQUIPMENT. At the termination of this agreement, Lessee shall return all the equipment to Lessor's premises during Lessor's regular business hours, in the condition and repair as when delivered to Lessee, subject only to reasonable wear and tear. Lessee shall be liable for all damages to or loss of the Equipment occurring because it was not returned within Lessor's regular business hours. If Lessor has agreed to deliver the Equipment to Lessee or to pick up the Equipment from Lessee. Lessee shall be responsible for all losses or damage to the Equipment from time of delivery to Lessee and until picked up by Lessor.

9. INSPECTION BY LESSOR. Lessor shall at all times have the right to enter any premises where the Equipment may be located for purposes of inspecting it, observing its use, or removing it from Lessee's premise.

10. PERMITS AND LICENSES. Lessee shall at its own expense, and prior to the installation of the equipment provide all necessary permits, licenses, and other consents.

11. DELIVERY/PICK UP. Delivery is made to closest point truck can park. Extra charges will result in deliveries to upstairs, elevator use or any point where extra time is involved. Our service does not include set up and / teardown of specialty items. If this service is required, arrangements should be made several days prior to delivery with a special charge quoted. If no arrangements are made and this service is desired on delivery, our driver must call for authorization. If time permits, we will try to accommodate you after quoting the price.

12. CLEANING. China, Glassware, and Flatware must be returned rinsed and repacked properly in boxes provided or additional charges will be assessed. Special cleaning deposits will be charged on BBQ Grills and Cooking Equipment.

13. LINENS. Table linens are inspected prior to pick up and upon return. **DO NOT ROLL UP OR PLACE WET LINENS IN ANY BAG** - mildew will result. If there is obvious damage such as mildew, excessive stains, burns or tears, you will be charged the cost of the linen and keep same as though it were a sale. Return all linens dry and free of waste.

14. DIRTY, OR DAMAGED EQUIPMENT. Lessee agrees to pay for any damage to rented equipment regardless of cause, except reasonable wear and tear, while equipment is out of possession of Lessor. Lessee also agrees to pay a reasonable cleaning charge for all equipment returned dirty. Accrued rental charges cannot be applied against the purchase or cost of repair or damaged goods. Rental Equipment damaged beyond repair will be paid for by Lessee at its Replacement Cost when rented. The cost of repairs will be borne by the Lessee, whether performed by Lessor, or at the Lessor's option by others.

EventRent's Terms and Conditions Continued:

15. THEFT OF EQUIPMENT. The Lessee agrees to pay for equipment [at its replacement cost when rented] for all types of theft or mysterious disappearance. Damage Waiver does not cover theft.

16. COLLECTION COSTS. The Lessee agrees to pay all reasonable collection attorney's and court fees and other expenses involved in the collection of charges or enforcement of the Lessor's rights under this contract.

17. WEATHER RELATED RISKS. Lessee assumes all weather related risks involved in holding an outdoor tented event. Lessor will endeavor to minimize said risk, however, should the tenting become unusable due to high wind, snow, rain, flooding, extreme cold or heat, or any other factor beyond Lessor's control, Lessee shall still be liable for payment in full of all charges.

18. PREPARATION OF SITE. Lessee agrees to have the site upon which the equipment is to be erected, free and clear of all obstacles, natural and man made, prior to the arrival of the Lessor's work crew. Lessee further agrees to have all tents cleared for removal prior to our arrival. All non-leased equipment and decorations shall be cleared and taken from site. If Lessee fails to do so, then Lessee shall pay all costs involved for any delay, additional rental, and all costs including collection and legal expense.

19. MATERIAL. All tents are subject to stretching and retracting of up to 5% of listed sizes and although all tents have been impregnated with waterproofing compound, no tents are guaranteed to be absolutely waterproof, and are to be considered temporary shade structures.

20. COOKING UNDER TENTS. Lessee agrees not to do any type of cooking under or within a reasonable distance of the tent. Lessee assumes full responsibility and costs incurred for damage and or cleaning expense to tent tops due to cooking processes under or near tents.

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LEASE AGREEMENT

TERMS AND CONDITIONS

Expo/Tradeshaw Services

We offer a variety of services for your Expo needs. Below are the vendor forms which include: Booth Furnishings, Show Information, Freight and Drayage, Audio Visual Services, etc.

Please ask one our Sales Staff professionals about any questions you may have about these services.

Drayage Services

Delivery straight to your booth.

Additional set up is available.

Additional labor charges may apply.



Signage Hooks



Waste Baskets & Disposal Services

Additional waste baskets, trash bags, and disposal services are available.

Additional labor fees may apply.

(1 waste basket is already included in booth)



Dressed Tables

Tables come in a variety of different sizes. Tables are available skirted with v'lon or dressed with floor length linens.

(1-8' lined table is already included in booth)

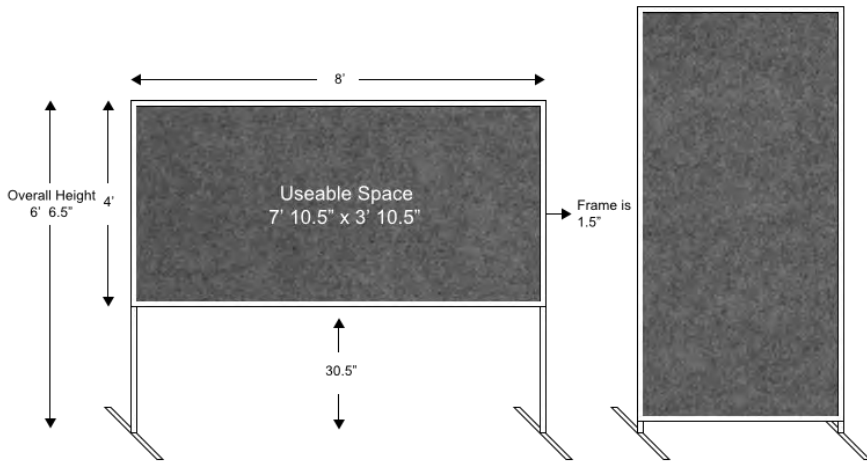
Event Items

All Items Must Remain Within
the Limits of the Booth



Easels

Available in wood table top easels and
chrome floor standing easels



4'x8' Poster Boards

Carpet Runners

Colors: White and Red

Come in an assortment of
widths and lengths.

*other colors available for
special order*



Stanchions

Available in white
with chain and
chrome with ropes



Coat Racks

Hangers are also available

Tables



Round Tables:

- 30" round bistro- 30" or 42" height
- 48", 60" and 72" also available
- Round tables can be plain or dressed with table linen.



Banquet/ Rectangular Tables:

- 4'x30", 6'x30", 8'x30", 6'x18" and 8'x18" tables available.
- Tables have the option to be 30" seated height or 42" counter height.
- Banquet tables can be plain, skirted with v'lon, or dressed with table linen.



Serpentine tables:

- 30" tall, 30" deep, 94" outer curve, 46" inner curve, 83" from outer corner to outer corner.
- Bar topper available w/ additional cost
- Tables can be plain, skirted, or dressed with table linen.

Table Leg Extensions:

- 12" table leg extensions are available to raise the height of tables to 42" tall.

Chairs



Folding Chairs

White and Black



**White Resin Folding
Chairs w/ Pad**



Chiavari Chairs

Black and Gold
(Available with or
without Pad)

Ghost Chairs



**Wood Folding
Chairs w/ Pad**

Natural and Cherry
wood



Crossback Chairs

(Available with or
without Pad)



**Chiavari, White, and
Chrome/Black Bar Stools**



Office/Conference Chairs

Lounge Furniture, Tables, & Decor



**Framed White Sofas,
Love Seats, and Chairs**



**Off - White Leather Chairs
and Sofas**



**Coffee & End Tables,
Lamps, Rugs, and
Much More**



**Patio Sofas, Love Seats,
Chairs, Coffee Tables and End Tables**



**Black Leather Chair
and Ottoman**



Audio Visual



Sound System Kits



**Lecturns/
Podiums**



Powered Speakers

Completely Universal



**Projectors and
Projection Screens**



Extension cords also available
at an additional cost.



**Flat Screen TV's and
Computer Monitors**

Sizes Vary



TV Stands



Flooring:

Flooring Options (per sq. ft.)

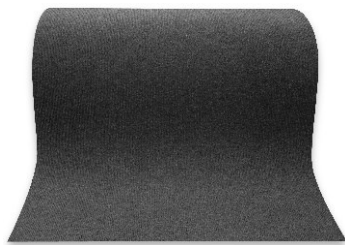
Additional Labor charges may apply



**Astro Turf (per sq. ft.)
Available in green and
black**



**Wood Deck/ Flooring
(per sq. ft.)**



**Indoor/ Outdoor Carpet
(per sq. ft.) Astros Gray**



**Carpet Padding
(per sq. ft.)**



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Booth Furnishings (discounted prices)

Qty	Description	Price	Total	Qty	Description	Price	Total
<u>Chairs</u>				<u>Tables</u>			

_____	White/ Black Folding Chair	\$4.00	_____
_____	Natural or Cherry Wood Folding Chair w/ Pad	\$8.90	_____
_____	White Resin Folding Chair w/ Pad	\$8.90	_____
_____	Chivari Chair: Black or Gold	\$18.75	_____
_____	Ghost Chair	\$19.00	_____
_____	Crossback Chair w/ Pad	\$23.00	_____
_____	Black/Chrome Barstool	\$37.00	_____
_____	Chivari or White Barstool	\$45.50	_____
_____	Office/ Side Chair	\$80.00	_____

Undraped Tables

_____	30" Bistro Table	\$20.00	_____
_____	4' Round Table	\$20.00	_____
_____	5' Round Table	\$20.00	_____
_____	6' Round Table	\$20.00	_____
_____	4'x30" Kids Table	\$20.00	_____
_____	4'x30" Banquet Table	\$20.00	_____
_____	6'x30" Banquet Table	\$20.00	_____
_____	8'x30" Banquet Table	\$20.00	_____
_____	6'x18" Classroom Table	\$20.00	_____
_____	8'x18" Classroom Table	\$20.00	_____
_____	Serpentine Table	\$27.00	_____
_____	Serpentine Bar Top	\$20.00	_____

Lounge Furniture

_____	Framed Lounge Chair	\$200.00	_____
_____	Framed Lounge Loveseat	\$380.00	_____
_____	Framed Lounge Sofa	\$450.00	_____
_____	Off-White Lounge Chair	\$200.00	_____
_____	Off-White Lounge Sofa	\$470.00	_____
_____	Black End Table	\$50.00	_____
_____	Black Coffee Table	\$116.00	_____
_____	Black Lounge Chair	\$200.00	_____
_____	Black Lounge Ottoman	\$150.00	_____
_____	Patio Lounge Chair	\$170.00	_____
_____	Patio Lounge Loveseat	\$270.00	_____
_____	Patio Lounge Sofa	\$390.00	_____
_____	Patio End Table	\$48.00	_____
_____	Patio Coffee Table	\$72.00	_____

Skirted/ Linen Dressed Tables

_____	Dressed 30" Bistro Table	\$60.00	_____
_____	Dressed 4' Round Table	\$56.25	_____
_____	Dressed 5' Round Table	\$60.00	_____
_____	Dressed 6' Round Table	\$60.00	_____
_____	Dressed 4'x30" Kids Table	\$46.75	_____
_____	Dressed 4'x30" Banquet Table	\$46.75	_____
_____	Dressed 6'x30" Banquet Table	\$46.75	_____
_____	Dressed 8'x30" Banquet Table	\$46.75	_____
_____	Dressed 6'x18" Classroom Table	\$46.75	_____
_____	Dressed 8'x18" Classroom Table	\$46.75	_____



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Booth Furnishings (discounted prices)

Qty	Description	Price	Total	Qty	Description	Price	Total
<u>Accessories</u>				<u>Flooring</u>			

___	4'x8' Poster Board	\$150.	___
___	Wood Table Top Easel	\$14.00	___
___	Chrome Easel	\$30.50	___
___	Chrome Stanchion	\$41.75	___
___	White Plastic Stanchion	\$18.00	___
___	32 Gallon Trash Can	\$21.00	___
___	Clothing Rack	\$41.75	___

All flooring is priced per square foot

___	Green Astro Turf (per sq. ft.)	\$1.50	___
___	Black Astro Turf (per sq. ft.)	\$1.50	___
___	Carpet (per sq. ft.)	\$1.75	___
___	Carpet Padding (per sq. ft.)	\$1.25	___
___	Wood Deck (4'x8' section)	\$62.50	___

Audio Visual

___	Sound System	\$550.00	___
___	Powered Speaker	\$250.00	___
___	Lectern	\$230.00	___
___	Projector Screen	\$200.00	___
___	Projector	\$305.00	___
___	Flat Screen TV	Call for Pricing	___
___	TV Stand	\$130.00	___

Specialty Items

Fill in specialty items needed.

_____	\$0.00	___
_____	\$0.00	___
_____	\$0.00	___

Total Cost

_____	+	_____	=	_____
Sub-total		6% Tax		Total Cost



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600 N Eagle Rd
Meridian, Idaho 83642
(208)695-2121
Fax: (208)695-2233

Company Name: _____

This agreement, made between EventRent, LLC and _____, authorizes EventRent LLC to charge the below listed credit card for any/all charges incurred on the rental contracts entered into between EventRent and authorized representative of _____.

(Company Name)

Card Type: _____

Card Number: _____

Card Security Code Number: _____

Card Expiration: _____

Billing Zip Code: _____

Card Holder: _____

_____ Date: _____

(Auth. Signature)

(Printed Name)

(Title)



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What are Freight Services?

How do I ship to the warehouse?

- All shipments must be paid in full before shipment is sent, this includes return shipments.
- We accept freight up to 2 weeks before the show date.
- The warehouse will receive shipments Monday thru Saturday, except holidays.
- All shipments must have a bill of lading or delivery slip indicating the number of packages, type of items and the weight of the items.
- Our team will assure that all freight arranged with us will be delivered to exhibitor's booth prior to exhibitor set-up.

How should I label my freight?

- The shipping label must contain the exhibiting company's name, booth number, and name of the event.
- Warehouse and show site address's are located on page 2.

How do I estimate my material handling charges?

- Charges are based on weight of shipment. Shipment weight will be rounded up to the next 100 pounds. All shipments are subject to re-weight.
- Additional charges may apply for any shipments that are delivered before or after the time frame in which freight shipments are accepted.

What happens to my empty containers during the show?

- All empty containers will be taken back to the warehouse and stored for the duration of the show.
- At the close of show, the empty containers will be returned to the correct booths in a random order. This depends on the size of containers the exhibitor has.

How do I ship my materials after the show is over?

- All pieces must be labeled individually and tagged by client.
- It is your responsible to make sure all packages are packed, sealed, labeled correctly and ready for pick up.
- Call your designated carrier with pick up labeling information.

Where can I get a forklift?

- Forklifts will be onsite for official use only.
- If a forklift is needed for booth set up, dismantle, or to bring shipments in, please let one of our many on-site associates know. **DO NOT USE FORKLIFT YOURSELF.**
Forklift usage may accrue additional fees

Do I need insurance?

- We recommend that all packages are insured from the time they leave your company until the time they return.
- EventRent is not responsible for any lost or damaged materials.



Fax, email, or mail to: EventRent LLC

ATTN: Sales Department

600 N Eagle Rd, Meridian, ID 83642

P: (208)695-2121 F: (208)695-2233

tradeshows@eventrentidaho.com

Booth Layout

We may need to contact you for additional information about the layout of your booth and any additional items you may have ordered. Please fill out the information below.

Please include specific instructions you may have regarding the layout of your booth. Mark the diagram below with the placement of your items and the dimensions of your booth along with your booth number and the booth numbers adjacent to you.

If you are submitting more than one diagram please make sure to label your diagram with the tradeshow name, booth name and booth number.

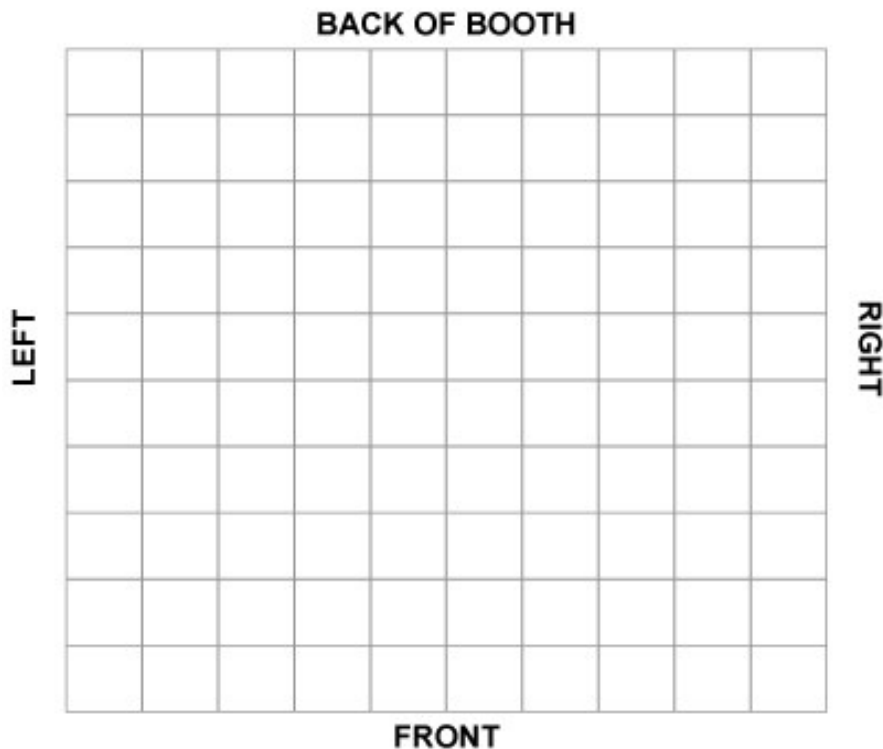
Event Name: _____ Event Dates: _____

Exhibitor Name: _____ Booth Number: _____

Contact Name: _____ Phone Number: _____

Email Address: _____

On-site Contact: _____ Phone Number: _____





P) (208)695-2121 F) (208)695-2233

Pre Show Freight and Display Handling Form

Company Name: _____ Contact: _____
 Address: _____ Phone: (____) _____
 City: _____ State: _____ Zip: _____ Cell: (____) _____
 Trade Show: _____ Fax: (____) _____
 Booth Numbers: _____ EMAIL: _____
 Order Date: _____ / _____ / _____

Labor and Display Setup and Teardown: **\$100.00/hr./per person**

SET UP (EST. LABOR)

(**Labor will be tracked and charged accordingly**)

SET UP: # Of People: _____ Hours (TO 1/4 HR): _____
 TEAR DOWN: # Of People: _____ Hours (TO 1/4 HR): _____ Total man hours (TO 1/4 HR) _____

Shipping:

Advance Receiving includes storage, delivery to site, and handling. \$125.00/cwt. (100 lbs.)

QTY	Description	Weight	Unit Price	Total
			TOTAL	

[Fax all orders to 208-695-2233. Attention: Tradeshow Department](tel:208-695-2233) or email to tradeshows@eventrentidaho.com

Payment Method: Check: _____ Cash: _____

Visa, MasterCard, American Express, or Discover

Card Number: _____ Expiration Date: _____

Authorized Signature: _____ CVC: _____

Printed Name: _____ Billing Zip: _____



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Post Show Freight and Display Handling Form

Company Name: _____ Contact: _____
Address: _____ Phone:() _____
City: _____ State: _____ Zip: _____ Cell:() _____
Trade Show: _____ Fax:() _____
Booth Numbers: _____ EMAIL: _____
Order Date: _____ / _____ / _____

Items left on-site by vendor for EventRent Services (return shipping and/ or Tear down and repackaging of products) must be paid in full and pre arranged with an EventRent Sales person. Client / Vendor Expectations include: ALL Items packaged correctly, including: wrapping of palletized items, taping of boxes, etc.

We require all return labels to be placed on packages and return shipments scheduled, by customer, for pick up from EventRent's warehouse at 600 N. Eagle Rd, Meridian, ID 83642, on Monday February 6th, 2023 or Tuesday February 7th, 2023, between the hours of 8:30am and 5:30pm.

**Any returns not picked up during these times will be subject to an additional \$250 fee per day. **

Any items left on-site for return shipping that are not properly packaged will be subject to a labor fee.

Labor for return shipping packaging: \$100.00/hr./per person

Tear Down (EST. LABOR)

(***Labor will be tracked and charged accordingly***)

Labor to get packaging ready _____ Hours _____ Total Cost: _____
***All labor costs are subject to change depending on actual time needed to get items ready for return shipment. ***

Shipping:

Advanced Receiving includes storage, delivery to site, and handling. \$125.00/cwt. (100 lbs.)

Table with 5 columns: QTY, Description, Weight, Unit Price, Total. Includes a TOTAL row at the bottom right.

Fax all orders to 208-695-2233. Attention: Tradeshow Department or email to tradeshows@eventrentidaho.com

Payment Method: _____ Check: _____ Cash: _____

Visa, MasterCard, American Express, or Discover

Card Number: _____ Expiration Date: _____

Authorized Signature: _____ CVC: _____

Printed Name: _____ Billing Zip: _____



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Payments and Labor:

Payment Terms:

- **Payment in full, including additional tax, is due at time order is placed. This includes shipping and receiving to and from the show.**
- EventRent accepts the following forms of payment:
 - Cash
 - Check
 - Credit/ Debit Cards including but not limited to: Visa, MasterCard, American Express, and Discover.
- Orders received after Advanced Pricing Deadline, without any advanced payment, will subject to additional charges.
- All materials and equipment provided by EventRent is on a rental basis, for the duration of the show or event, and will remain the property of EventRent, except items that are specifically identified as "sales" items.
- Exhibitor agrees to use all rental equipment with responsible care to prevent damage to EventRent's property. If any equipment does get damaged while in use of exhibitor, it is the exhibitor's responsibility to fund any repairs/ replacement of property. *****This includes puncturing and/or pinning drape, linen, and skirting.*****

Helpful Hints:

Save Money:

- Order early to avoid any additional fees and take full advantage of the Advanced Pricing. Make sure your order is in before Monday January 28th, 2023.

Avoid Delay:

- Ship early to avoid any delays and insure all your items are on time to make this show successful .
- Weather, Holidays, and national events can impact transit times, please plan accordingly.
- Shipments that arrive late not only cost you money, but also time and business.