



IETA Sponsorship Contract for 2016-2017

Exhibit Opportunities in 2016-2017

IETA will again hold its annual conference February 6 - 8, 2017 at the Boise Centre. The conference will be held for Technology Coordinators/Directors, Technology Staff, Superintendents, Principals, and Teachers. **Conference days of interest for vendor participation include Tuesday, February 7th and Wednesday, February 8th 2017.**

Please reference the IETA websites <http://www.idahoedtech.org> and <https://ieta.events/> for information about our organization and details of sponsorship/exhibit opportunities. All sponsorship opportunities for the annual conference are located on the <https://ieta.events/sponsorship-information/> website. Any questions about this contract, sponsorship opportunities, or the conference itself should be directed to conferenceinfo@idahoedtech.org.

Contact Information

Information and Questions:

Norman Rudy
IETA President-Elect / Conference Committee Chair
Email: conferenceinfo@idahoedtech.org
Website: www.idahotechtalk.org
Conference Website: <https://ieta.events>

Email contract to

Keven Denton
Past-President
kdenton@idahotechtalk.org

Send Payment (if necessary) to:

OETC / c/o Kim Buchanan
471 High Street SE, Suite 10
Salem, OR 97301
Phone: (503) 625-0501

On behalf of Educators in Idaho, thank you for supporting Idaho Education Technology Association and the annual IETA Conference!

Sponsor and Exhibitor Contract 2016-2017

Conference Dates: February 6-February 8, 2017

You must submit this contract within 14 days of online registration or your registration may be cancelled. If payment chosen at registration time was "Check", please include the payment with this contract and include the transaction number/invoice number from your online registration.

Company Contact Information

To help us effectively host your organization and efficiently process the sponsorship application, please complete the following information.

<i>Main Point of Contact</i>	Company Name:
Name:	
Title:	
Address:	
Phone:	
Cell:	
Fax:	
E-mail:	
<i>Backup Point of Contact (if req'd)</i>	
Name:	
Title:	
Address:	
Phone:	
Cell:	
Fax:	

E-mail:	
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Exhibit Fair Contract - Terms and Conditions

Idaho Education Technology Association (IETA) shall have the sole authority to interpret and enforce such terms and conditions necessary for the orderly conduct of the annual conference and exhibit hall displays.

The exhibitor agrees to protect, save, and keep the IETA, its constituent members and executive board, and the annual meeting site facilities forever harmless from any and all damages or charges imposed for violation of any law or ordinance, whether occasioned by the negligence of the exhibitor or those holding under the exhibitor, as well as to strictly comply with applicable terms and conditions contained in agreements between the annual meeting site facilities, the legal entities who own, lease and/or operate the facilities, and the IETA and its constituent members and executive board regarding the exhibition premises.

The exhibitor assumes complete responsibility and liability for all loss, damage, or destruction of the property of the exhibit, the exhibitor's guests and all property of the annual meeting site facilities used by the exhibitor or brought upon the annual meeting site facility premises on behalf of the exhibitor. The exhibitor also assumes full responsibility and liability for all injury to any and all persons or property in any way connected with the exhibitor's display caused by the exhibitor, his or her agents, representatives, or employees. The exhibitor indemnifies and agrees to hold harmless the IETA, its constituent members and executive board, the annual meeting site facilities, their members, officers, directors, and employees against any and all liability whatsoever arising from any or all damage to property or personal injury or loss caused by the exhibitor or the exhibitor's agents, representative, employees, or any other persons.

Each exhibit space shall be provided with one table per 10' x 10' booth space and 2 chairs per table. No company signs will be provided. Exhibitors shall bring their own exhibit space decorations and signs, and arrange for any additional furnishings desired beyond the table and chairs. In addition, the exhibitor shall be responsible for arranging and paying for any additional telephone, internet access (basic wireless will be provided), excess electrical (basic power will be provided to each booth--additional power requests may result in charges), or other specialized services for the exhibitor's display. Exhibit sponsorship will come with up to 2 tickets/booth space for a box lunch on Tuesday (2-Silver/Gold; 4-Platinum; 6-Diamond; 8-Titanium). Two tickets are provided for a box lunch on Wednesday (2-Silver/Gold; 4-Platinum); Diamond/Titanium sponsors are invited to the formal luncheon.

Reservations for space at the annual conference will be provided on a first-come/first-served basis.

IETA may make use of the company name, logo and or related marketing preference media for IETA Conference promotions, publications printed or online at <http://idahoedtech.org> or <https://ieta.events> or for display at the Conference event. IETA will contact sponsors to provide logos or materials as needed. IETA reserves the right to re-size provided images, if necessary, while respecting Trademarked or Copyrighted detail of the company logo.

The purpose of the exhibit fair is informational and educational. It is understood that no cash over-the-counter sales transactions for exhibit merchandise will be allowed. However, we encourage vendors to take orders, and PO's may be accepted for merchandise to be shipped at a later date. This policy relates to the IETA's legal and tax status. Exhibitors and attendees will support the IETA's policy in this regard.

Sponsorship Payment Information

- Payment may be made electronically on the Conference Registration website using Visa, MasterCard, or Discover. You will receive an emailed receipt of your payment.
- If sponsor is unable to pay using credit card, sponsor may complete registration and select "Check" as the form of payment. If selecting "Purchase Order", you MUST submit payment to OETC within 14 days of registration. Please include "IETA Conference # " and the receipt/invoice number of your registration in the memo of your check.
- All sponsor contracts must be received within 14 days of registration with all contracts/payment due by noon **December 9, 2016**.
- Sponsorship benefits to the company are not secured until full payment is received.
- The company understands that sponsorship fees are non-refundable.
- Added expenses sponsor may incur before, during, or after this Conference Event that are not explicitly included or agreed upon within the scope of paid Sponsorship will be the sole responsibility of the sponsor.

To ensure delivery of Sponsorship Values, early registrations paid in full by the date listed above will be honored. However, due to added time and costs as the event date approaches, late registrations may incur an additional 20% late registration fee. In addition, because of time constraints, late registrations/payments, images/logos, media, or other information necessary for various deliverables, e.g. printed media and materials related to this contract, delivery may or may not be possible.

Sponsorships (please select your sponsorship(s)):

- Titanium Level - \$15,000
- Diamond Level - \$7,500
- Platinum Level - \$5,000
- Gold Level - \$2,500
- Silver Level - \$1,000
- Monday Lunch - \$1,000
- Tuesday Luncheon - \$3,000
- Wednesday Lunch - \$1,000
- Tuesday Beverages - \$500
- Wednesday Beverages - \$500
- Tuesday Snack Sponsor - \$500
- Wednesday Snack Sponsor - \$500
- Lanyards - \$500

Total

Add \$ amount of all sponsorships.

\$ _____

Transaction # / Invoice

This is the "Transaction Number" from your online registration.

It is agreed that we will abide by all provisions in the Sponsor and Exhibitor Contract, including but not limited to allocation of space, the conduct of exhibitors, and any regulations and terms described in this contract and/or posted on the <https://ieta.events> website. We are aware of sponsor benefits, fees, limitations, and penalties and have remitted full payment with the contract submission (or previously remitted payment online).

Signature

Date